

Quality Assurance (QA) Policy Statement

Place Design Group is a planning and design consultancy. We are committed to the pursuit of consistent high quality through a systematic and disciplined approach to our work. As part of this process we are operating a quality management system styled on AS/NZS 9001:2015.

Place Design Group received ISO9001 certification in 2017 and were re-certified in 2020. We conduct regular internal audits and annual formal audits.

In order to meet the above requirements, Place Design Group is committed to:

- Demonstrating leadership and commitment to continuous improvement through its integrated management systems.
- Actively communicating to all Place Design Group staff members, the importance of quality and continuous improvement in all its activities, including understanding its client's requirements and quality objectives for work undertaken by Place Design Group.
- Ensuring work that all work is undertaken by appropriately qualified and experienced personnel.
- Monitoring subcontractors and suppliers to ensure the delivery of consistently high-quality services and products.
- Regularly identify and address the training needs of its staff.
- Regularly monitor client satisfaction and review systems procedures to ensure continuous improvement in its work and understanding, application and development of its systems.
- Allocate resources to meet the commitments of this Policy.

This signed statement of Policy confirms our personal commitment to continuous improvement of integrated management systems,

Beth Toon

Chief Executive Officer

June 2022